

1 Municipal Services Committee Charter



Municipal Services Committee (MSC) Charter

Authority

The MSC is a committee of the Board established under Article IV, Section 7 of the bylaws.

Membership

1. Only directors and non-board advisors as needed may serve on the MSC.
2. Within 30 days after the Annual Meeting, the chair shall appoint the MSC chair from among the Board membership.
3. In consultation with the MSC chair, the Board chair shall appoint members to the MSC.
4. The Board chair may fill vacancies on the MSC. The Board may remove an MSC member from the MSC at any time, with or without cause, by a majority vote.

Operations

1. The MSC will meet with such frequency as it may determine. The chair of the MSC will preside over MSC meetings. A majority of MSC members will constitute a quorum. MSC approvals will require a vote of a majority of the MSC members present at a meeting at which a quorum is present.
2. The MSC will report its activities to the Board on a regular basis and will keep minutes of its meetings.
3. Unless the MSC otherwise directs, the President may attend all MSC meetings.
4. The MSC may invite any non-MSC member to attend meetings or meet with MSC members.
5. The President, Chief Operations Officer (COO), or the Land Development Administrator will serve as MSC's staff liaisons.
6. The MSC will review this charter periodically and recommend any proposed changes to the Governance Committee for review. The Board may amend this charter at any time.

Responsibilities

The Municipal Services committee shall recommend to the Board plans, policies, rules, and regulations related to Association-owned or -managed properties or lands.

2 Municipal Services Committee Charter

The MSC will consider and rule on requests for setback, boundary, right-of-way and other property alterations delineated in Title 3 of the Lakeside Rules and Regulations.

The committee shall serve as the appeal agency for decisions made by the Historic Preservation and Design Review Board and by the Lakeside Tree Advisory committee. All decisions of the MSC shall be final and binding.

The committee shall recommend to the Board policies, rules, and regulations for construction on and use of properties leased by the Association with 99-year lease provisions.

The committee shall make recommendations concerning security, parking, traffic control and public transportation.

Approved, on this day, May 19, 2023.



Rachel Miller

Secretary of the Board of Directors

The Lakeside Association